

2022 MedCost Renewal and Open Enrollment Timeline

No later than...

- 9/3/21 Your Account Manager will provide your administrative renewal paperwork.
- 9/23/21 Notify your Account Manager of final benefit plan design changes and your Open Enrollment dates.**
- 10/15/21 Your Account Manager will provide a preliminary Summary of Benefits & Coverage (SBC) for your review.
- 10/22/21 Your Account Manager will deliver your preliminary stop loss renewal, if applicable. Typically, stop loss renewals must be approved by a certain date to lock in the rate. This date is determined by the stop loss carrier and will vary by client.
It is your responsibility to notify your Account Manager with approval or any changes to the stop loss renewal by the deadline provided.
- 10/26/21 Notify your Account Manager with approval or final changes to the SBC.**
- 11/12/21 Your Account Manager will provide your ID card/insert mockup for approval, if applicable.
- 11/15/21 Provide your eligibility data (including COBRA and Open Enrollment changes). Notify your Account Manager with approval and/or final changes to the ID card/insert.**
- 11/17/21 The Summary Plan Description (SPD) blackout period begins.
Any changes to the SPD after this date are not guaranteed and may be made off-renewal after 1/1.
- 11/23/21 Your Account Manager will provide your final renewal paperwork for signature and a preliminary SPD for approval.
- 12/7/21 Notify your Account Manager with approval of the SPD and return signed renewal/acknowledgement documents.**
- 12/22/21 MedCost Compliance will post the final SBC to the secure portal on the website.

*Note: Client responsibilities and responses are indicated in **green** above.*